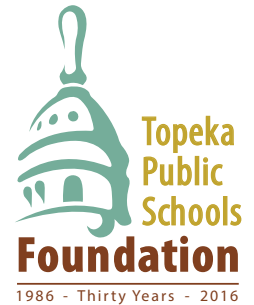


Bernice and Larry Robbins Scholarship Process Overview



The Bernice and Larry Robbins Scholarship was established in 2012 by “LR” Robbins, a 1967 graduate of Highland Park High School, as a Robbins family legacy initially honoring Highland Park High School. Mr. Robbins is a District administrator, serving as deputy superintendent of Topeka Public Schools since 2011.

Scholarship Selection Process:

1. A committee will review all applications. The committee shall be comprised of the High School principal, division principal and counselor.
2. The Division High School principal will review all applications and choose up to five finalists. The five finalist applications will be reviewed by the committee and the donors who will make the award selection.
3. The recipient will be selected on the strength of the candidate’s GPA, written application material and financial need.

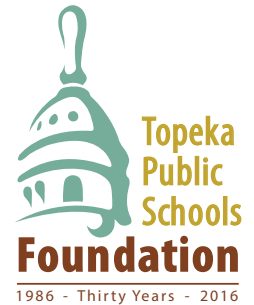
Deadlines and Process

1. All applications to be considered must be received by the Topeka Public Schools Foundation by March 1.
2. Applications will then be forwarded to the Highland Park High School principal or designee.
3. The committee will select finalists by April 15.
4. The committee will make a decision on the recipient no later than May 1.
5. The award will be made by TPSF upon receipt of proof of acceptance of a college offer for the recipient submitted to the TPSF office (see address below).
6. The check will be made out to Washburn University and the student

Applications must be postmarked no later than March 1 of the current school year.

Return completed application to:
Topeka Public Schools Foundation
P.O. Box 5883
Topeka, Kansas 66605

Bernice and Larry Robbins Scholarship Application Overview



The Bernice and Larry Robbins Scholarship was established in 2012 by “LR” Robbins, a 1967 graduate of Highland Park High School, as a Robbins family legacy initially honoring Highland Park High School. Today any graduating TPS high school minority senior is eligible for an award. Three \$1,000 scholarships are available annually. Mr. Robbins is a District administrator, serving as deputy superintendent of Topeka Public Schools since 2011.

Scholarship Information:

1. One \$1000 non-renewable scholarship.

Scholarship Requirements:

1. Be a graduating minority senior at one of the TPS High Schools.
2. Be planning to attend Washburn University.
3. Have a minimum 2.8 GPA.
4. The award will be made upon receipt of proof of acceptance of a college offer for the recipient.
5. The check will be made out to Washburn University and the student.
6. Students must maintain Full time university status.

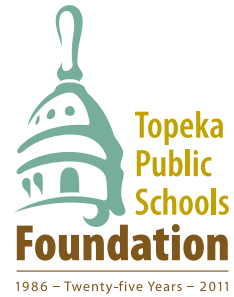
Required Attachments for Cover Page:

1. Official seven semester high school transcript and eighth semester class schedule.
2. Current resume (limited to one page).
3. Two letters of reference from your high school teachers.
4. Completed Family Financial Analysis Form.

Applications must be postmarked no later than March 1 of the current school year.

Return completed application to:
Topeka Public Schools Foundation
P.O. Box 5883
Topeka, Kansas 66605

Bernice and Larry Robbins Scholarship Family Financial Analysis Form



A. _____
PARENT NAME AGE OCCUPATION

Relationship: Father Stepfather Male Guardian

Current year annual income (earned from work): \$ _____

B. _____
PARENT NAME AGE OCCUPATION

Relationship: Mother Stepmother Female Guardian

Current year annual income (earned from work): \$ _____

C. Number of dependent children living in the household: _____

D. Who claims the child/children on his/her income tax? _____

E. Number of children attending college during this academic school year: _____

F. Name of family member(s) and college(s): _____

G. Amount the student has saved for college: \$ _____

H. List any extenuating circumstances that now or in the past have placed a financial burden on the family:

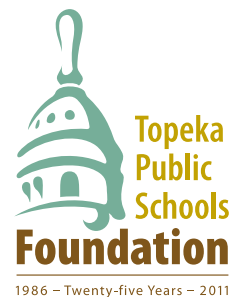
Signatures

1. _____ DATE _____

2. _____ DATE _____

APPLICANT _____ DATE _____

Bernice and Larry Robbins Scholarship Application Cover Page



Please provide the following information:

FIRST NAME _____	LAST NAME _____	NAME YOU GO BY _____
STREET ADDRESS _____	CITY _____	ZIP _____
HOME PHONE NUMBER _____	E-MAIL ADDRESS _____	
PARENT/GUARDIAN NAME AND ADDRESS _____		
PARENT/GUARDIAN NAME AND ADDRESS _____		
YOUR HIGH SCHOOL _____		GPA _____
COLLEGE/UNIVERSITY/TECHNICAL SCHOOL PLANNING TO ATTEND _____		MAJOR _____

Please attach the following items to this cover page in order listed:

1. Official seven-semester high school transcript and eighth semester class schedule.
2. Current resume (limit to one page).
3. Two letters of reference from your high school teachers.
4. Completed Family Financial Analysis Form.

Applications must be postmarked no later than March 1 of the current school year.

Return completed application to:

Topeka Public Schools Foundation
P.O. Box 5883
Topeka, Kansas 66605